

## APPLICATION FOR THE NATIONAL BOARD "VR" AND/OR "T/O" CERTIFICATE OF AUTHORIZATION

APPLYING FOR:	VR	T/O	BOTH	
APPLICATION TYPE (CHECK ONE):	NEW	RENEWAL	LOCATION CHANGE	SCOPE CHANGE

Company name and address listed in this section should be listed exactly as it appears in your QC Manual and exactly as it will appear on your *Certificate of Authorization(s)* with this issuance.

Company Name: \_\_\_\_\_

Division (if applicable): \_\_\_\_\_

Requested Abbreviation for Nameplate (if applicable): \_\_\_\_\_

Seal Identification: \_\_\_\_\_

Physical Address \_\_\_\_\_ Mailing Address (if different from physical address) \_\_\_\_\_

Does this application include a location change from your previously issued Certificate? NO YES

If YES - address on current Certificate: \_\_\_\_\_

Does this application include a name change from your previously issued Certificate? NO YES

If YES - company name on current Certificate: \_\_\_\_\_

Is this name change due to an Ownership Change? YES\* NO

*\*By checking the box below, the new owners agree that they will take full responsibility for all work previously performed under the "VR" and/or "T/O" Certificate of Authorization. If the new owners do not want to take responsibility for previous work performed under the "VR" and/or "T/O" Certificate, an NB-550 form will need to be submitted to apply for a **NEW** "VR" and/or "T/O" Certificate of Authorization.*

**YES, WE ACCEPT RESPONSIBILITY.**

### Check All Requested Scopes (check all that apply):

**VR SCOPE:**

Location:      Shop                  Field                  Shop & Field

ASME Code Designator(s):      V                  NV                  HV                  UV

Test Media:      Steam                  Steam (Field Only)                  Air/Gas                  Liquid

Special NBIC Provision(s):

- NB-514, 5.0 Repairs by Manufacturer
- Part 4, 4.6.2 Repairs by Owner/User (UV Steam tested on Air)
- Conversion per Part 4, 4.2b)
- Alternative Testing per NB-514, 11.0\*
- Part 4, 4.10 Use of Personnel not in the Certificate Holder's Employ

**T/O SCOPE:**

Location:      Shop                  Field                  Shop & Field

ASME Code Designator(s):      V                  HV                  UV

Test Media:      Steam                  Steam (Field Only)                  Air/Gas                  Liquid

Special NBIC Provision(s):

- NB-528, 6.0 Testing by Manufacturer
- UV Steam valves tested on Air
- Alternate Verification testing per NB-528, 11.0\*

\*All valves exceed lab limits

**Special Process:**

Machining      Welding      Heat Treatment      Welding (by "R" Holder)      NDE\*

\*If NDE is chosen, specify the method(s) to be used:      RT      UT      MT      PT      ET      NRT      LT      AE

Company Name: \_\_\_\_\_

**Contact Information**

**Primary Contact:**

First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Title/Position: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

**Alternate Contact:**

First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Title/Position: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

**General Company Information:**

Company Phone: \_\_\_\_\_ Company Email: \_\_\_\_\_  
Company Website: \_\_\_\_\_

**Terms and Conditions:**

- The “VR” and/or “T/O” Certificate, “VR” symbol stamp, and the “T/O” graphic shall be used only by the named company and in the manner prescribed in the *National Board Inspection Code (NBIC)* and NB-514, *Accreditation of “VR” Repair Organizations* or NB-528, *Accreditation of “T/O” Test Only Organizations* (as applicable).
- The applicant must have all parts of the current edition of the NBIC and have available a copy of the applicable Code of Construction, when performing work under the *Certificate of Authorization*.
- The Certificate(s) and stamp (when applicable) will be surrendered should the company discontinue the above activities, at the request of the National Board or at the expiration of the Certificate. The company will pay any and all legal fees and National Board costs associated with the recovery of the Certificate(s) and stamp (when applicable).
- The National Board member jurisdiction or the National Board may make audits or unannounced visits as deemed necessary to ensure compliance with the rules of the National Board.
- Applicant attests that they can repair and/or test (as applicable) pressure relief valves, and is prepared to demonstrate this activity, within the scope listed on this application.
- The applicant agrees to provide a written description (in the English language) of the quality system for National Board acceptance. Supporting procedures and records referenced in this manual shall be adequately described and made available for review.

**Implementation Demonstration and Testing:**

- The applicant understands that a National Board Representative will evaluate an implementation demonstration of the quality system at their location. This demonstration shall include the selection of random production sample pressure relief devices, which will be tested later at an accepted testing facility. The number and type of valves to be selected for verification testing is specified in the National Board document, NB-514 and/or NB-528.
- Applicants should contact their chosen NB/ASME Accepted Testing Laboratory for a current schedule of fees.

**By signing below, you acknowledge that the information on this application is correct. You also acknowledge and accept the Terms, Conditions, Implementation Demonstration, and Testing listed above.**

**X**

\_\_\_\_\_  
**Signature** of Company’s Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Printed Name of Company’s Authorized Representative)

\_\_\_\_\_  
(Title of Company’s Authorized Representative)

Before submitting this application, please review the NB-514, NB-528, NB-553, and NB-536 as applicable. These documents can be found on the National Board website: [www.nbbi.org](http://www.nbbi.org)

Submit completed application to: [prd@nbbi.org](mailto:prd@nbbi.org)  
or the application can be mailed to: National Board Testing Lab  
7437 Pingue Drive  
Worthington, Ohio 43085

**Please Note: An incomplete/improperly completed application may delay the processing of this request. Please be sure your form is complete before submitting.**